

### Release of Medical Records charge

It is required for us to meet state and federal regulations by keeping your child's original records on file for 7 years after the last date of treatment or until age 20, whichever is later. We pay a monthly fee to keep these records in off site storage once you transfer from our office.

Attached is our authorization to release medical records which we require. There is a fee for this service. Our office charges for copies for records up to the limited fee permitted by the HIPAA Privacy Rule. Since all charts are of different size, the approximate fee will range from \$1.00 to \$20.00 per chart. If your child's chart will be over this approximate fee, you will be called before we process your request. You may pick up the records to avoid the postage and or envelope fees. When completing the record release, release the records to yourself on the form if you want to pick them up, and write on the release that you will be picking them up otherwise we will assume you want them mailed to you.

Please check with the physician you will be continuing your child's care with as to which records they need. An example would be an 18 year old transferring from us due to their age. Your new family physician has no need for 18 years worth of heights, weights, and history of acute illnesses. They may just want an immunization record (which we will provide free of charge.) If your child however has had chronic issues, or surgeries that may impact them later in life, then you may want your child's entire chart copied. Also, your new physician will most likely want all records on younger children due to growth and development issues. Keep in mind, if at anytime during the time frame we keep your child's records in storage, you need a copy of something, we can retrieve copies of it within 48 hours with fees applying as described above.

Once you sign the release and the records have been copied, you are responsible for the fee. Medical record fees are not billable to your insurance carrier.